



# S.R.FATEPURIA COLLEGE

(A NAAC ACCREDITED INSTITUTION)

Website: [www.srfatepuriacollege.in](http://www.srfatepuriacollege.in)

P.O. - Beldanga  
Dist. - Murshidabad  
PIN - 742133, W.B.

Phone: 03482-266323  
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E-mail: [collegesrf@yahoo.com](mailto:collegesrf@yahoo.com)  
Mobile: 7679236401

Ref. No.:- SRFC/

Date:

## **Declaration of the principal for redressal of student grievances including sexual harassment and ragging cases**

Sewnarayan Rameswar Fatepuria College has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases. The College follows government's policy and law of the land in case of ragging cases and sexual harassment cases. Here, zero tolerance policy is adopted. Perhaps for this reason the College doesn't have much experience on ragging and sexual harassment cases.

Others minor grievances that the students face can be categorised into five types. The College administration has given standing instruction to resolve the cases at earliest convenience. Generally, minor grievances that are originated in the minds of the students are related with admission, registration, examination, scholarship and holding of classes. In case of admission, online forms are accepted, merit list based on performance of last qualifying examination are published. Admission are done purely on the basis of merit index. Students having any grievance with the published merit list are asked to submit their allegations. The Admission Sub-committee take prompt action and rectify if any valid reason is found. All the students who are selected for admission are sent email and sms intimating respective time and amount of money required for admission. The students can watch everyday's admission related update on the College website and Portal of West Bengal Higher Education.

Sometimes students after joining the classes and counseling realised that they can do better if they can change subjects opted initially. The College gives them a certain time limit for finalization of their decision. On receipt of their written application the College authority changes the subject combinations as they sought subject to availability.

Some students seek to leave this institution getting better option elsewhere, the College authority doesn't hesitate to issue them transfer certificates on receipt of their written applications.

After this, the students' data are sent to the affiliating University for obtaining registration certificates of the students admitted. This is done online and it is found with spelling mistakes and wrong subjects. The College authority takes instant steps for correcting these mistakes.

Students of this locality largely dependent on government and non-government scholarships. The College authority tries heart and soul to co-operate with them. In recent days, everything is done online

Suhos 18/4/2024

Principal

S.R. Fatepuria College

Contd. - P.O.-Beldanga, Dt.-Murshidabad



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and only verification is done by the College authority. The College authority smoothen the entire process by providing all sorts of help to the deserving candidates.

Another major of grievance is found in the examinations and its results. Students who don't get expected marks in the examinations seek justice. The College authority guides these students to opt the right option for getting proper marks.

College authority during lockdown and semi-lockdown period helped huge number of examinees whose answer scripts didn't not reach the right destination or within right time period. Even whose answer scripts were not scanned properly were got the chance of re-evaluation.

College authority sometimes get verbal complaints from different stakeholders and takes immediate action to resolve the issues. Girl students of the College verbally intimate their unwillingness in early marriage and giving dowry. The teachers and some other office staff sitting together with the respective family members and guardians of the students settle the matter by discussion. On request of the families no records are documented. Similarly, students of one group or other allege that outsiders are entering the College premises and trying to disturb the academic ambience of the College. The College authority for maintaining peaceful condition in the College resolves the matter by discussing with appropriate persons.

Grievances of the students are accepted online while admission. At any time period, complaints are received by the Principal at his email address. A student can submit his or her grievance by writing on plain paper with or without disclosing identity. It can be dropped in the complaints box, or handed over to any office staff or teaching staff. The College authority takes it into consideration as soon as possible. If it's regarding ragging and sexual harrasment then it's forwarded to a designated committee otherwise it is resolved by the College administration through its normal but quick mode of operation.

*Sukha*  
18/4/2024

Principal  
**S.R. Fatepuria College**  
P.O.-Beldanga, Dt.-Murshidabad